

**REPORT TITLE: UPDATE ON REPRESENTATION ON OUTSIDE BODIES**

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| <b>Meeting:</b>   | <b>Corporate Governance and Audit Committee</b>  |
| <b>Date:</b>  | <b>21<sup>st</sup> February 2025</b>             |
| <b>Cabinet Member (if applicable)</b>   | <b>Not applicable</b>                            |
| <b>Key Decision Eligible for Call In</b>  | <b>No as it is not an executive matter</b>       |
| <b>Purpose of Report</b><br>To note the updated representation on Outside Bodies.   |  |
| <b>Recommendations</b> <ul style="list-style-type: none"> <li>• That, in order to formalise the latest changes to the Council's Outside Body representation, the detail in the attached spreadsheet (Appendix 1) be noted.</li> <li>• That the Outside Body representation will continue to be monitored and any changes following the Annual General Meeting will be reported to Corporate Governance and Audit Committee in September each year.</li> </ul> |  |
| <b>Reasons for Recommendations</b> <ul style="list-style-type: none"> <li>• To formally note the latest changes to the Council's Outside Body representation.</li> </ul>  |  |
| <b>Resource Implications:</b><br><br>Not applicable.  |  |
| <b>Date signed off by <u>Strategic Director</u> &amp; name</b>  | Rachel Spencer-Henshall – 10.02.2025             |
| <b>Is it also signed off by the Service Director for Finance?</b>   | No financial implications – for information only |
| <b>Is it also signed off by the Service Director for Legal, Governance and Commissioning (Monitoring Officer)?</b>  | Samantha Lawton – 05.02.2025                     |

**Electoral wards affected: All wards affected**

**Ward councillors consulted: Not applicable**

**Public or private: Public**

**Has GDPR been considered? No GDPR implications**

## **1. Executive Summary**

- 1.1 The Service Director, Legal, Governance & Commissioning (Monitoring Officer) has delegated authority, in consultation with Group Business Managers, to receive and process nominations to Outside Bodies. Any changes in the Council's representation on Outside Bodies are reported to this Committee for information.
- 1.2 Since the last update to Committee, changes to the Council's Outside Body representation have occurred and have been incorporated into the Council's database of outside body representation. The changes for the municipal year 2024-2025 have been incorporated in the attached spreadsheet (Appendix 1).
- 1.3 An update report on the changes to the Council's Outside Body representation would normally be made to Corporate Governance and Audit Committee in September each year, however, due to a number of Member changes which affected the nominations on Outside Bodies during the 2024/25 municipal year, the report could not be finalised until recently.

## **2. Information required to take a decision**

Under Section F of Part 3 of the Constitution, Scheme of Delegation to Officers, the Service Director - Legal, Governance and Commissioning (Monitoring Officer) has delegated authority in respect of the determination (in consultation with Group Business Managers) of nominations to outside bodies in circumstances where the Council or, in default, the Corporate Governance & Audit Committee have agreed in principle to nominate representatives and the political ratios.

## **3. Implications for the Council**

Not applicable.

## **4. Consultation**

Not applicable.

## **5. Engagement**

Not applicable.

## **6. Options**

Not applicable.

## **7. Next steps and timelines**

That the Outside Body representation will continue to be monitored and any changes following the Annual General Meeting will be reported to Corporate Governance and Audit Committee in September each year.

## **8. Contact officer**

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## **9. Background Papers and History of Decisions**

None

## **10. Appendices**

Appendix 1 – Outside body representation for 2024-25

**11. Service Director responsible**

Samantha Lawton, Service Director for Legal, Governance and Commissioning (Monitoring Officer).